



STORE FRONT/FACADE IMPROVEMENT

APPLICANT INFORMATION (Please print):

Name: _____

Mailing Address: _____

City, Postal Code: _____

Phone: (____) _____ Fax: (____) _____

PROPERTY OWNER INFORMATION (if different)

Name: _____

Mailing Address: _____

City, Postal Code: _____

Phone: (____) _____ Fax: (____) _____

AFFECTED PROPERTY:

Civic Address: _____

Lot(s): _____ Block: _____ Plan: _____

Existing Land Use: _____

Proposed Land Use (if different): _____

Current Zoning Designation: _____

Surrounding Land Uses: _____

Applicant must receive prior approval from the Estevan Economic Development Board before beginning improvements to qualify for the tax incentive.

TAX ASSESSMENT:

1. What is the current, assessed property value? **Attach a property tax assessment.**
2. Are all property and special taxes paid in current?

Yes No

ELIGIBILITY:

3. The affected Property has already received a façade and store front improvement tax rebate within the last five years. Check One:

Yes No

If yes, for how much? \$ _____

PROPOSED IMPROVEMENTS:

4. Please provide a brief description of the project (consider motivation, need, benefits etc.). Attach detailed building and site plans including photos of the façade, drawings of facade improvements and samples of proposed materials.

Improvements completed*	Cost of Construction (\$)
1.	
2.	
3.	
4.	
5.	
6.	
7.	

*Please refer to list of eligible criteria.

5. What will be the total cost of work/construction? **Attach a minimum of two professional quotes for proposed budget and contractor estimates.**
6. When will the construction start (month, year)?
7. When will the construction be completed (month, year)?
8. Please provide a description about how the project meets the design criteria set out in the plan? **Attach additional page(s) if necessary.**

ATTACHMENTS: Include the following information in your application:

- Please attach detailed building and site plans that clearly indicate the type of improvement completed:
 - Include photographs of façade and adjacent buildings.
 - Include drawings of façade improvements.
 - Include samples of materials used.
- Please attach estimates for the cost of all materials and labor and evidence of actual expenditure on materials and labor.
- Please attach a copy of your property tax statement.
- Please attach any additional pages or information required.

Authorization:

I _____, HEREBY CERTIFY THAT:

- I am the registered owner of said property; or
- I am authorized to act on behalf of the registered owner

And understand that this application is subject to final approval by the City of Estevan and am aware that Business Incentive Program benefits are not available until such approval is secured and an agreement is executed.

If approved, I understand that the City will authorize reimbursement Payment after the confirmation of project completion in accordance with the approved plan.

Applicant Signature

Date

Please submit application to the Economic Development Coordinator, City of Estevan 403
9th Avenue| Estevan, Sk.|S4A 2V4
Phone (306) 634 2721

Office Use Only

Property Tax Folio Number: _____

Date of Economic Development Board Review: _____

Economic Development Board Decision: Approved Denied

